



# 2018 CCASH Bursary Guidelines

MARCH 2018

**OUR SHARED  
VISION**

**Safe and  
thriving  
children**

**Empowered  
families**

**Stronger  
communities**

## Who can apply for a bursary?

The Catholic Children's Aid Society of Hamilton, through the generosity of our dedicated donors, is able to offer a number of bursaries to support and enhance the life outcomes of individuals served by the agency. This includes:

- Current and former wards
- Kin families
- Children and parents receiving services from the agency
- Children in families that foster children through CCASH (to a maximum of one bursary).

Bursary awards are considered to support any activities that are seen to be life enhancing, such as:

- ongoing education and skills training
- employment outcomes and possibilities (specialized equipment purchase, computer and electronic purchase, ongoing training).

If you are thinking about taking on a new, life-enhancing activity and would like to check its eligibility for bursary funding, please contact Lisa Hostein at 905-525-2012 x3256.

## When are bursaries available, and how much are they?

Bursaries are awarded once per year. The **2018 application deadline is Monday, May 7 at 4:30 pm**. Funding decisions are made and communicated to applicants in May. Bursaries are awarded at our Annual General Meeting, which is on Monday, June 18. All bursaries have a value of \$1,000.

## How would I apply for a bursary?

The application can be found on the [CCASH website](#) under the Resources / Bursaries and scholarships menu heading. You should review it well in advance of the application deadline. If you have any questions or concerns, contact Lisa Hostein at 905-525-2012 x3256. You can also speak to your worker for guidance. It is a good idea to let your worker know if you are applying for a bursary, as your worker could be contacted during the review phase for additional information.

Applications must be submitted to CCASH by Monday, May 7 at 4:30 pm via the CCASH website. All questions must be answered. Late applications will not be considered. Incomplete applications may not be considered.



## How are applications reviewed?

Applications are reviewed by a team of CCASH staff who bring a range of perspectives to the review process. Your worker will not be on the Review Team, but the team may consult with your worker if needed to gain a more complete picture of your application

The Review Team will consider and compare the following aspects of each application when making its funding decisions:

- eligibility of the application and the proposed life-enhancing activity
- completeness of the application
- demonstrated ability to set and meet goals
- financial need.

## When will I find out if my application is successful?

All funding decisions are communicated to applicants and their workers during May.

## If my application is successful, what then?

If your application is successful, you will be asked to approve a short bio that can be included in the Awards Program that will be distributed at the Annual General Meeting. You will be expected to attend the Annual General Meeting on June 18 to accept your bursary and receive your cheque, and will be asked to say a few words of thanks to the audience, which numbers about 30 people. Your family and close friends are welcome to attend with you. You can ask your worker for assistance in preparing your brief comments.

## Can I apply again for another bursary the following year?

Yes, you can apply for another bursary to support multi-year activities, or to support a new life-enhancing activity. The next application deadline will be in the spring of 2019.

## What if my plans change and I don't pursue the activity that I received a bursary for?

If your plans change, you must contact Lisa Hostein at 905-525-2012 x3256 to let her know about the change. If you don't, you may not be allowed to submit another bursary application in the future.

## If I have questions, who should I contact?

You can contact Lisa Hostein at 905-525-2012 x3256.

